

Consulate General of India, Seattle

Notice for Empanelment of Transportation Companies for CGI Seattle

Consulate General of India, Seattle is in the process of empanelment of transportation companies interested in providing services for various official purposes viz. high-level official delegations visiting Seattle, USA. For this purpose, the Post invites Expression of Interest from prominent companies who may provide required vehicles as per following terms and conditions:

1) The interested companies may provide rental charges for chauffeur driven car sedan/SUV/Van/premier sedan with AC/heating for the services as per details below in a tabulated format as given in Annexure - I:

a. Airport pick-up/drop off charges from/to the city include Great Seattle. (please indicate charges for SEA (Seattle-Tacoma International Airport)).

b. Hourly rates within the Great Seattle area and City of Seattle (clearly indicate the minimum charges, if any).

c. Trip charges/hourly charges (clearly indicating the waiting charges, if any) for Alaska, Idaho, Montana, Nebraska, North Dakota, Oregon, South Dakota, Washington, Wyoming. (refer Annexure-I).

d. Any other charges (toll, parking, gratuity etc., if any)

2) Other terms & conditions of the contract would be:

a. Vehicles, for which the charges are quoted, should be in good condition with functional AC and heating system.

b. The Chauffeur should have a valid driving license, legal resident status, should be English speaking and should also have good knowledge of City routes and traffic rules. The Chauffeur is expected to be polite and courteous to the passenger at all times.

c. The Vehicles should preferably be registered in the Washington State.

d. The rates indicated should ideally be tax exempt. We would welcome diplomatic discounts and other facilities which the transport companies can offer.

e. Bills for the transportation services provided would be settled within a reasonable time after submission of invoices along with log of utilization of the vehicle duly certified by the officer using the vehicle.

- f. Charges being levied to CGI Seattle for any last-minute cancellation due to any unforeseen situation would need to be avoided.
- g. The transport company should be in a position to offer monitoring and back up services in case of any vehicle becoming dysfunctional suddenly or due to exigencies that may arise for what so ever reason.
- h. The rates quoted should be effective for one year from the date of publishing of the circular. The revision of rates will be considered after one year.
- i. In case of breakdown, the transport company should provide replacement of vehicle immediately or within 1-2 hours.

Interested parties may send their Expression of Interest (EOI) by filling all columns of Annexure-I along-with company profile by a revert email (with Subject: "Expression of Interest for transport Services") at the following Email address latest by Monday, 18th December 2023:-

Head of Chancery
Consulate General of India
Tel: +1 (206) 939-9975
Email: hoc.seattle@mea.gov.in

Expression of Interests received after 1700 hrs on 18th December 2023 will not be accepted.

Please note that Annexure-I must be filled in all respect in case you may not able to provide service to a particular state/area please mention "service not available". Incomplete Annexure-I will be rejected.

Expression of Interest for transport Services for Consulate General of India, Seattle

Please specify type of vehicle you will provide under following class/categories:

| Transportation Company / Transporter | |
|---|--|
| Name | |
| Address | |
| Email | |
| Contact No. | |

| | Vehicle Type/ Model (1) | Vehicle Type/ Model (2) | Vehicle Type/ Model (3) | Vehicle Type/ Model (4) |
|----------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Sedan | | | | |
| SUV | | | | |
| Premium Sedan | | | | |

(A) In Seattle (Excluding tolls/parking charges)

| Type of car | Price for airport pickup/drop off | Per hour rate for use within Seattle and nearby areas like Great Seattle Area |
|---------------|-----------------------------------|---|
| | (US \$) SEA | (US \$) |
| Sedan | | |
| SUV | | |
| Premium Sedan | | |

- All pick up and drop off are from and to include Great Seattle area (in case of extra charges same may please be mentioned specifically including waiting charges)
- Please specify minimum number of hours will be charged for hourly rates.
- Any other extra charges involve, like trip charges to be mentioned clearly (if any)

(B) Trip charges from Seattle to surrounding states and return journey (if required) and for use of the car within these states and also indicate airport pick up/drop off:-

| Name of states | Price for Airport pick up & drop off (US \$) | | | Trip charges from Seattle | Per hour rate for use within the state (US \$) | | |
|----------------|--|-----|---------------|---------------------------|--|-----|---------------|
| | Sedan | SUV | Premium sedan | | Sedan | SUV | Premium sedan |
| Alaska | | | | | | | |
| Idaho | | | | | | | |
| Montana | | | | | | | |
| Nebraska | | | | | | | |
| North Dakota | | | | | | | |
| Oregon | | | | | | | |
| South Dakota | | | | | | | |
| Washington | | | | | | | |
| Wyoming | | | | | | | |

- Please specify minimum number of hours.
- Any other extra charges involve, like trip charges to be mentioned clearly (if any)
- You may add extra page with service conditions and charges if required.
- In case you have any query may write e-mail to hoc.seattle@mea.gov.in